

APPOINTMENT OF NORRIE & DAUGHTERS AS TAX AGENT

**Please complete this form,
print, sign and return to us
by post or email.**

I/We appoint Norrie & Daughters to be the tax agent for the following taxpayers:

Taxpayers Name:	<input type="text"/>	IRD Number:	<input type="text"/>
Mail Address:	<input type="text"/>	Phone Number:	<input type="text"/>
Street Address:	<input type="text"/>	Contact Person:	<input type="text"/>
Taxpayers Name:	<input type="text"/>	IRD Number:	<input type="text"/>
Mail Address:	<input type="text"/>	Phone Number:	<input type="text"/>
Street Address:	<input type="text"/>	Contact Person:	<input type="text"/>
Taxpayers Name:	<input type="text"/>	IRD Number:	<input type="text"/>
Mail Address:	<input type="text"/>	Phone Number:	<input type="text"/>
Street Address:	<input type="text"/>	Contact Person:	<input type="text"/>

By appointing Norrie & Daughters as my/our Tax Agent I/We understand and agree to the following:

- (i) I/We authorise Norrie & Daughters to be the Tax Agent for the above named taxpayers and receive my/our Inland Revenue Department (IRD) correspondence, access my/our information on the IRD website that IRD choose to make available and file the necessary returns;
- (ii) I/We understand that Norrie & Daughters will assign a Chartered Accountant as my contact person and account manager;
- (iii) The Terms of Engagement for Compilation of Financial Statements and Privacy Act Authority And Other Services are posted on Norrie & Daughters website at www.nadbiz.co.nz and I/We agree to those Terms of Engagement as they may apply to me/us from time to time and I/we agree that it is my/our responsibility to ensure that I/We regularly download and read the same;
- (iv) Under the Privacy Act 1993 I/We authorise Norrie & Daughters and its staff to communicate with my/our bankers, solicitors, finance companies and all Government agencies to obtain such information as Norrie & Daughters requires in order to carry out the above assignments and I/We authorise those same entities to release such information to Norrie & Daughters.
- (v) If I/We have agreed to a monthly payment plan and/or a specified services plan then I/We agree to be bound by the terms and conditions associated with those plans.

Dated at _____ this _____ day of _____ 20____

Signed: _____

Signed: _____

Name: _____

Name: _____

Position/Title: _____

Position/Title: _____

Office Use:

ID Sighted: YES/NO ID Type: _____